



## MINUTES

### City Council Workshop

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6:30 PM – Monday, February 5, 2018

Council Chambers, City Hall – 500 E Main St

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

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Mayor Logan called the meeting of the Othello City Council to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

#### ROLL CALL

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*Councilmembers Present:*

Eugene Bain

Corey Everett

Angel Garza

Larry McCourtie

John Lallas

Mark Snyder

*Councilmembers Absent:*

Genna Dorow

MOVED BY EUGENE BAIN, SECONDED BY ANGEL GARZA, TO  
EXCUSE THE ABSENCE OF COUNCILMEMBER GENNA DOROW.

COUNCILMEMBER EUGENE BAIN WITHDREW HIS MOTION AS  
COUNCILMEMBER GENNA DOROW ARRIVED AT 6:31 P.M.

#### ADMINISTRATIVE STAFF PRESENT

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Shawn Logan, Mayor

Wade Farris, City Administrator

Rebecca P. Ozuna, City Clerk

Spencer Williams, Finance Officer

Terry Clements, Public Works Director

Anne Henning, Community Development Director

#### CITIZEN INPUT

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There was none.

#### APPROVAL OF AGENDA

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Council carried a motion to approve the agenda. M/S Garza/Bain

## **CURRENT BUSINESS**

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### **PROCLAMATION OF HONOR FOR MR. JOHNNY JONES**

Mayor Shawn R. Logan read the proclamation honoring Mr. Johnny Jones and mentioned that the Proclamation of Honor and a City of Othello Police Department Patch to commemorate the occasion will be mailed to the family in Colville.

### **DISCUSSION ON HIRING MEG VAN SCHOORL – PROJECT MANAGER/GRANT WRITER FROM GORDON THOMAS HONEYWELL**

Meg Van Schoorl, Project Development Services Director from Gordon Thomas Honeywell Governmental Affairs, handed each councilmember a presentation packet and gave a brief overview of her background in local and federal government and the various networks she has available. Ms. Van Schoorl also provided to council, in detail, information on her current position with Gordon Thomas Honeywell, how many different cities and counties she works with and some projects she has done.

Ms. Van Schoorl also presented a proposal indicating project development services that would help with 5 specific projects (Splash Pad in Lions Park, Farmers Market, Park West (Conservation Park), Park South, and Civic Center), a proposed timeframe of 2018 – 2020 and a monthly cost of \$2,250 per month plus expenses. Councilmember John Lallas commented that he is personally in support of the proposal and gave a brief review of his experience with Ms. Van Schoorl in Olympia and the meetings she took the initiative to setup for himself, Councilmember Dorow and Mayor Logan. Councilmember Lallas and City Administrator Wade Farris asked Ms. Van Schoorl if some projects can be substituted if any of the 5 mentioned are not able to be done and she responded that it is possible. There was some discussion between the Council, the Mayor and Ms. Van Schoorl about services she has to offer, her professional connections, projects being considered and grant money resources she has knowledge of and can pursue. Councilmember Snyder asked Ms. Van Schoorl if she has ever done or worked with projects in infrastructure and she responded that she has and if that is something the City would like to consider her doing she can do that as well. Council gave their consensus in considering her contract and have it presented at the next council meeting.

### **DISCUSSION ON RESTRUCTURE OF COUNCIL MEETINGS**

Mayor Logan asked City Clerk Rebecca Ozuna what the requirements were about council meetings per RCW and she read RCW 35A.12.110 which indicated that the council should meet regularly at least once a month at a place and time as designated by council. The Mayor and Council had some discussion and came to the consensus to have the Othello Municipal Code (OMC) amended to reflect their decision of changing the workshop meeting to a regular meeting. Mayor Logan designated City Clerk Rebecca Ozuna to work on the ordinance and present to council at next council meeting.

**UPDATE ON SNOW REMOVAL PROCESS FOR MAIN STREET BETWEEN 3RD AVE & 4TH AVE**

Public Works Director Terry Clements stated that earlier this winter there was a request made at a council meeting to revise the snow plowing for the block between 3rd and 4th on Main St., due to the small amount of parking and sidewalks for the businesses on the north side of Main St. Below is the snow removal procedure:

When the crew is called out during a snowstorm, they will plow all the streets to the curbs, starting with all arterials, and then school bus routes. After clearing the major streets, they will then attempt to clear as much of the residential streets as possible. Sometimes the snow falls faster than they can clear, and this may mean the crew will have to go back to the arterial streets to get them clear, before they've finished with the residential streets. Arterial streets have priority over residential streets as they must be kept clear in order for emergency vehicles and other traffic to get through safely.

Mr. Clements mentioned that in response to the request by council and a citizen regarding the block on Main St. between 3rd and 4th, Public Works is proposing to change how the plowing is done in that area only. Staff will plow most of the snow to the parking lane and then use the backhoe to remove the snow that runs along the curb and sidewalk on the north and south side of Main St. between 3rd & 4th. The snow will then be deposited in a vacant lot on the north side of 2nd Ave. and Main St.

**COMMITTEE REPORTS**

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Members of the Underground Utility Committee gave a brief review of their meeting that was held on Friday February 2<sup>nd</sup> with regards to right of way permits, companies doing work with the without proper permits and paperwork, companies still installing overhanging lines instead of underground, franchise agreements and updating the ordinance.

**UNFINISHED BUSINESS**

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Councilmember Bain inquired an update on the library and Public Works Director Terry Clements reported that they have done a lot of work with regards to patching the roof, patching some duck work, some lighting work inside that was fixed and other work that was needed. Mayor Logan asked what long-term work would need to be done and Mr. Clements stated that if the City is going to stay with the building he recommended that City put a new roof and do an electrical update because there are a lot of issues. Mayor

asked if the library pays rent and was responded by City Clerk Ms. Ozuna that they pay \$1,250 a month.

**NEW BUSINESS**

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There was none.

**ADJOURNMENT**

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With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:31 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA P. OZUNA, City Clerk